

FLORIDA CATHOLIC CONFERENCE

313 SOUTH CALHOUN STREET
TALLAHASSEE, FLORIDA 32301-1807PHONE (850) 222-3803
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www.flacathconf.orgD. MICHAEL MCCARRON, PH.D.
EXECUTIVE DIRECTOR

July 21, 2003

Mr. Thomas P. Brantley, P.E.
Director of Facilities Management & Construction
301 S. Monroe Street
Tallahassee, FL 32301

RE: Request for Release of General Lease Obligations

Dear Mr. Brantley:

I write concerning our lease of the offices at 313 S. Calhoun Street, Tallahassee, in the building known as the Annex to the Bank of America building.

As you are aware, in April of this year we were asked to vacate our premises for a period of several weeks in order to have repairs done to comply with the County's requirements to complete the sale of this building. To compensate us for the disruption at a very busy time of the year, the former owners offered to amend our lease and permit us to terminate the lease upon 90 days notice. Relying on this agreement, and because of the pending sale of the property, we undertook a search and found suitable property in the downtown area. During the interim weeks, the owners assured us that an amendment to our lease allowing us to leave with proper notice would not be a problem. As the sale closing approached, however, we learned that the amendment could not be adopted because that would delay the closing. Enclosed are copies of relevant correspondence, one from me to the owners, and another to me from the lawyer who represented them.

Through the failure of what we thought was a valid and binding agreement, we are now in the position of having to buy other property and still having a lease on this property. Our budget is somewhat limited, and this situation will create considerable difficulty for us.

We are seeking an accommodation from the County that will allow us the same options for leaving that the prior owners had agreed to, or in the alternative, that the County allow us to terminate this lease not later than February 1, 2004.

Thank you kindly for your consideration.

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To <u>Sharon Johnson</u>	From <u>Verdi Ward</u>	
Co.	Co.	
Dept. <u>Facilities</u>	Phone # <u>488-0613</u>	
Fax # <u>488-9174</u>	Fax # <u>488-6292</u>	

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Enclosure

Sincerely,

D. Michael McCarron
Executive Director